

**DARTMOUTH TOWN COUNCIL**  
**REGULATIONS OF BOAT STORAGE AT WARFLEET QUAY**  
**FROM 1<sup>ST</sup> APRIL 2023**

Policy approved at F & GP meeting on Monday 22<sup>nd</sup> November 2022

Purchase of a permit entitles the holder to park their boat, boat/trailer, kayak, or paddleboard at Warfleet Creek for a period of 12 months. The permit is issued subject to the following conditions:

**1. The following requirements for a space have to be observed:**

- a. These spaces are for Dinghies, Tenders and Canoes/Kayaks/Paddleboards only.
- b. The Council reserves the right to refuse any application.
- c. There is no automatic right to renewal.
- d. A permit allows for the parking of one dinghy, trailer, combined dinghy/trailer, kayak, or paddleboard. Additional vessels that are not registered with Dartmouth Town Council will be issued with a **7-day** notice and be removed. A minimum fee of £100 will be payable to Dartmouth Town Council for release.
- e. You will be issued a permit for a specific space;
  - o **Ground Spaces** - allows for the parking of one combined boat/trailer with a maximum of 13ft (4 metres – approx). Please note there are a very limited number of spaces for combined boat/trailers – accordingly space for a trailer should not be assumed and must first be confirmed with the Council.
  - o **Toast Rack** – space for one dinghy/tender.
  - o **Horizontal Canoe/Kayak Rack** – space for one canoe/kayak.
- f. South West Water require access through manhole covers within the ground storage area at Warfleet Quay. Whilst vessels/trailer can be stored in this area, trailers **must be moveable and there will be no use of wheel clamps or locks on the wheels of your trailer. Boats must not be parked over the manhole covers**

**2. All owners must adhere to the following:**

- a. All owners must supply Dartmouth Town Council with details of their vessel including;
  - o Model
  - o Type
  - o Size
  - o A photo of the vessel
  - o Owners contact details. (A local contact point/agent is required should any problems arise.)
  - o Council Tax bill
  - o Copy of insurance
- b. A condition of use of the boat park is that there shall be **no use** of vehicles on the Quay in order to either bring in or remove boats. **If your boat requires a vehicle to move it, do not apply for a permit. If you are found to be using a Vehicle to move your vessel, your space will not be renewed next year.**
- c. All vessels **MUST** display a current permit for the year 2021/2022. Failure to do so will result in a 14-day notice being issued for the removal of the vessel, the space being re-allocated, and removed at the owner's expense (minimum £100.00).
- d. Permit holders vessels must be placed within the boundaries of the allotted space
- e. All charges shall be paid by 30<sup>th</sup> April 2021. **Failure to do so will result in a 14-day notice being issued by registered post. The vessel will then be removed at the owner's expense (minimum £100) and the space reallocated.**
- f. All owners placing a vessel on the quay **must have current Public Liability Insurance for a minimum of £1,000,000** and a copy of this needs to be submitted to Dartmouth Town Council.
- g. There shall be no subletting or lending of spaces. Should this take place, a 14-day notice to terminate the space will be issued, the space will be reallocated, and the vessel removed at the owner's expense after the notice period has been served (minimum fee of £100.00)
- h. To receive residents' prices, a recent Council Tax Bill must be presented when applying for a permit.

- i. In the event of the owner selling or otherwise disposing of the vessel authorised to use the space, the Council shall be notified, in writing, and in such event the permission hereby granted shall cease forthwith and the Council shall be entitled to re-let or otherwise deal with the said space as they shall deem fit.
- j. No refunds will be provided irrespective of circumstances.
- k. All owners are required to keep their vessel in a good condition. Any owner with a vessel considered to be in a state of disrepair or in a dirty or unsightly condition will be issued with a 14-day notice requesting the undertaking or remedial work. **If the remedial work is not completed during the notice period, the vessel will be removed from the dinghy park at the owners' expense (min £100) and the space will be reallocated**

3. **Use of the Warfleet Quay:**

- a. No person shall attempt to move a vessel that is not their own.
- b. No person shall cause or permit any advertisement or, goods or materials for sale other than those authorised in writing by the Council.
- c. No person shall commit a nuisance of any kind within the dinghy park.
- d. Masts, when lowered, must be clearly visible if they overhang the end of the dinghy.
- e. No fixed or other structures (e.g. storage racks/storage trailers) are permitted to be built in the dinghy park. Only vessels are permitted within the space. Unauthorised structures will be issued with a 14-day notice and will be removed (minimum fee £100.)
- f. **VESSELS MUST NOT BE LEFT PROPPED UP OR TOUCH THE LYME KILNS.** If a vessel is found touching the Lyme Kilns, which are listed, they will be moved **immediately** and a minimum fee of £100 will be required from the owner to cover costs.
- g. Dartmouth Town Council holds no responsibility for loss or damage to any vessel or trailer whilst parked in the dinghy park

4. **Removal of Dinghies/Kayak/Paddleboard/Trailer**

- a. Any unauthorised vessels will be removed and disposed of in accordance with the provisions of the Refuse Disposal (Amenity) Act 1978.
- b. In the event of a vessel having to be removed due to breach of the Warfleet Rules and Regulations, every effort will be made to contact the known owner, but failing that, the Council reserves the right to dispose of the vessel accordingly. Seized vessels will be stored for 1 month. After this time, Dartmouth Town Council reserves the right to auction the vessel to cover the costs of moving and storing it. Should the owner lay claim to the vessel after it has been disposed, they will only be entitled to the residue after the Council has deducted monies owing to them for removal and storage.
- c. Unauthorised vessels that are not registered with Dartmouth Town Council to a specific space in the dinghy park will be issued with a 7-day notice and removed at the owner's expense (minimum fee £100 for release.)

5. Dartmouth Town Council reserve the right to remove any vessel from the dinghy park, at the owner's expense, on the breach of any of the dinghy park regulations after due notice (14 days) has been given to the owner. A charge (minimum £100.00) will be made in respect of the cost of removal and an additional fee for storage.

**AFTER READING THE RULES AND REGULATIONS, PLEASE READ AND SIGN THE STATEMENT BELOW AND ATTACH IT TO YOUR REGISTRATION FORM. PERMITS WILL NOT BE ISSUED WITHOUT THIS SIGNED DECLARATION.**

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I,..... confirm that I have read and fully understand the Rules and Regulations of the Dinghy Park at Warfleet Creek.

I understand that if I break any of these Rules and Regulations, my vessel may be removed and I will be charged a minimum fee of £100 to reclaim it, as per the Rules and Regulations.

Signed:..... Date:.....

Name:.....

Tel No:.....

Email:.....

Please attach this to your Registration Form.

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**Below is an evidence checklist of paperwork required by Dartmouth Town Council to keep on record. This information may be shared with the Dart Harbour Authority if requested.**

**Evidence Checklist**

- Registration Form – Please ensure that all contact information is legible
- Insurance Documents
- Photo of vessel
- Council Tax bill OR Driving License
- Correct Space box filled in