

DARTMOUTH TOWN COUNCIL
MINUTES OF THE MEETING OF DARTMOUTH TOWN COUNCIL HELD IN THE COUNCIL
CHAMBER OF DARTMOUTH GUILDHALL ON MONDAY 2ND MARCH 2020

PRESENT: There were 15 Councillors present at the meeting.
Cllr: G Webb (Mayor); S Hibbert (Deputy Mayor)
Cllrs: P Allen; M Ballie; N Bodinnar; C Campos; D Case; G Evans; T de Galleani; R Lyon; D Shepherd; M Webber; D Wells; L Williams; G Yardy.

IN ATTENDANCE: Town Clerk: C Pritchard-Williams; Properties Administrator: K Brown;
Town Sergeant: R Lambden; Cllr H Bastone; Cllr R Rowe; Cllr J Hawkins;
Dartmouth Chronicle: G Ware; and 7 members of the public.

Prayers were read out by Father Will Hazelwood before the meeting

PART I - Open to the Public

166. MAYOR'S ANNOUNCEMENTS

The Mayor announced the standard emergency evacuation procedures. He requested that mobile phones and other devices be set on silent or turned off. Anyone intending to record any part of the meeting was asked to declare this. One member of the public and the Dartmouth Chronicle declared that they were recording.

He also reminded both Councillors and the public that this meeting was being audibly recorded and would be uploaded to the YouTube channel for public viewing.

Members of the public participating in the meeting (e.g. asking questions) should be aware that they will be recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being recorded and to the possible use of this sound recording.

167. APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Edsall

168. DECLARATIONS OF INTEREST

Cllr R Lyon declared an interest in the agenda item 7 - TO CONSIDER
RECOMMENDATIONS FROM FULL COUNCIL FOR LARGE FESTIVAL GRANTS

169. QUESTIONS TO COUNCIL BY MEMBERS OF THE PUBLIC

A member of the public asked about agenda item 11 concerning adopting a zero-tolerance policy.

Cllr D Case answered that this zero-tolerance policy was concerning harassment and bullying against staff when they are conducting business on behalf of the Council.

A member of the public asked what the Council thought about the planning application for Manor Gardens and how much money SHDC will receive for this. The member of the public then asked how it could be possible to sell the viewing platform as it is important for Dartmouth's tourism.

The Mayor answered that DTC had met with a member of SHDC regarding Manor Gardens and that this matter was still under discussion.

Cllr L Williams added that this member of the public should join the Manor Gardens Working Group if it was approved during the meeting.

Cllr C Campos stated that DTC are looking into the possibility of acquiring Manor Gardens from SHDC and looking at the options to look after the space. She added that this would include the possibility of the space being turned into a café, but that the viewing platform would be preserved as it should be a public amenity instead of a private house.

170. TO RECEIVE THE REPORTS FROM

- County & District Councillor J Hawkins gave a verbal report and submitted a written report (Appendix A)

Cllr Allen asked, with Mayflower 400, if SHDC could spend some money on the railings that line the South Embankment as they are chipped and need painting. Cllr Hawkins replied that he would talk to the appropriate officer at SHDC to see if this is possible.

- District Councillor R Rowe gave a verbal report and submitted a written report (Appendix B)

Cllr D Shepherd asked if DTC could be included in workshops in the future that are held by SHDC.

Cllr R Rowe stated that workshops were for District Cllrs only and that the report would be shared when it is available.

Cllr Allen raised the issue of plastic waste in Dartmouth and how to recycle it and asked if SHDC could provide a new plastic waste bin by the glass recycling bins. Cllr J Hawkins stated that more recycling bins would not be put in place as the Recycling service was going to change in September and plastic would be collected from the kerbside.

There was a discussion about the new recycling system and how it would be implemented regarding residents that live in flats.

Cllr G Yardy asked for the District and County Cllrs to consider the proposal he had forwarded regarding up to 60 electric car charging points in the overflow car park by the new Health and Wellbeing Centre.

- District Councillor H Bastone was in attendance and gave a verbal report, he had also submitted a written report (Appendix C)

Cllr de Galleani asked about the new housing that SHDC were proposing to build and if they would be passive houses or not.

Cllr H Bastone replied that SHDC would try and finish the new builds to the best standards that they can while trying to help the climate change situation.

Cllr H Bastone also stated that the £400,000 mentioned in his report could be used as a loan by local councils if the planned buildings helped the carbon footprint of the district.

The Mayor suggested buying Manor Gardens with this money.

Cllr H Bastone stated that SHDC had no plans for the moment as Manor Gardens was a nice open space.

Cllr S Hibbert asked for SHDC to give Manor Gardens to DTC if SHDC have no plans for it.

Cllr H Bastone replied that DTC could not manage the land they had already.

Cllr J Hawkins left at 19:37pm

171. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON THE 6th FEBRUARY 2020

Proposed: Cllr G Webb

Seconded: Cllr D Wells

Resolved: To approve the minutes as a true record with the addition of the slides from Cllr D Case

14 Cllrs were in favour, 1 Cllr abstained

172. TO CONSIDER RECOMMENDATIONS FROM FULL COUNCIL FOR LARGE FESTIVAL GRANTS

a. Regatta - £5,000

b. Music Festival - £2,500

c. Candlelit - £1,000

Cllr G Evans explained that this was discussed at the last Finance Committee meeting, but it was not an agenda item and could not be approved. Item was brought to Full Council so that the Grants could be awarded as soon as possible.

Cllr T de Galleani asked why the Music Festival were not awarded the whole grant of £5,000.

Cllr G Evans stated that Music Festival was not granted the full amount due to the length of the Music Festival and the financial information given.

Cllr T de Galleani suggested that the Music Festival Grant was increased to the full grant that was asked for of £5000.

Proposed: Cllr T de Galleani

Seconded: Cllr G Evans

Resolved: To increase the Music Festivals grant to the full amount of £5000 that was asked for and to work with the Music Festival to include the Old Market in the Music Festival planning.

14 Cllrs were in favour, 1 Cllr abstained

Proposed: Cllr T de Galleani

Seconded: Cllr M Ballie

Resolved: To award the remaining grants for large festivals
14 Cllrs were in favour, 1 Cllr abstained

173. TO CONSIDER SETTING UP A MANOR GARDENS WORKING GROUP WHICH WILL EXPLORE POSSIBILITIES FOR THE FUTURE OF MANOR GARDENS ESTATE, AGREE THE TERMS OF REFERENCE AND NOMINATE MEMBERS

Cllr C Campos proposed to postpone the Manor Gardens Working Group for the time being while DTC worked towards a proposal for SHDC to secure Manor Gardens as a town asset.

Cllr D Case added that she thought DTC and SHDC should work together for a solution, rather than setting up a working group.

There was further discussion about the best course of action and it was decided that a working group would be set up.

The Council members voted on were, Cllr A Edsall, Cllr L Williams, Cllr C Campos and Cllr G Webb.

Proposed: Cllr G Evans

Seconded: Cllr C Campos

Resolved: To set up a working group and to agree the terms of reference.

14 Cllrs were in favour

1 Cllr abstained

174. TO CONSIDER SETTING UP A WORKING GROUP TO FACILITATE GRANT APPLICATIONS, AGREE THE TERMS OF REFERENCE AND NOMINATE MEMBERS

Cllr G Evans stated that this would be a working group to find grants that could be applied for by individuals or groups.

Cllr D Case added that Totnes Town Council had advertised for a part time job for the same thing.

Cllr L Williams said that there were two people she knew of in Dartmouth that had experience in this area and would likely join the working group.

The Council members voted on were, Cllr A Edsall, Cllr N Bodinnar, Cllr D Shepherd, Cllr G Yardy and Cllr G Webb

Proposed: Cllr N Bodinnar

Seconded: Cllr L Williams

Resolved: To agree the terms of reference and to set up a working group to facilitate grant applications

All Cllrs were in favour

175. TO ANNOUNCE THAT A BUSINESS BREAKFAST WORKSHOP WILL BE TAKING PLACE IN THE BALLROOM ON THE 24TH APRIL TO PROMOTE LOCAL TOURISM – CC

Cllr C Campos stated that there would be a Business Breakfast workshop where Visit South Devon would give a presentation stating what was being done to promote tourism in Dartmouth, what would happen in the future, along with presentations from Dartmouth Visitor Centre and the publishers of the Discover Dartmouth Guide.

Cllr P Allen asked if this could be used to resurrect the Chamber of Trade in Dartmouth.

176. TO APPROVE ADOPTING A ZERO TOLERANCE POLICY – DC

Cllrs discussed this policy and were in favour of it.

Proposed: Cllr D Case

Seconded: Cllr D Wells

Resolved: To adopt the Zero Tolerance Policy

All Cllrs were in favour

177. TO CONSIDER THE PURCHASE OF THE CHAPEL OF REST AND THE RECOMMENDATIONS FROM THE CORPORATE PROPERTY AND FINANCE COMMITTEES

This had been moved to the confidential section

178. TO ANNOUNCE THAT THE COUNCIL WILL BE REVIEWING THE COMMITTEE STRUCTURE AND THEIR TERMS OF REFERENCE - GE

Cllr G Evans stated that this idea had come about due to the need to streamline Council decisions so they can be authorised quicker. The idea was to allow committees the power to spend the money they had been budgeted, meaning a committee could make a decision rather than that decision, being taken back to the Finance Committee and then Full Council before the money could be spent.

Cllr G Evans also spoke about the possibility of merging some committees, meaning that decisions could be confirmed at Full Council withing four weeks.

There was further discussion about the review and future proposal.

Cllr R Rowe left the meeting at 20:13

179. TO APPROVE THE MINUTES AND RECOMMENDATIONS OF THE FOLLOWING COMMITTEES:

- **Planning Committee meeting on Tuesday 4th February 2020**
Members reviewed the minutes of the previous Town Council meeting
Proposed: Cllr G Evans
Seconded: Cllr C Campos
Resolved: 14 Cllrs approved the recommendations from the minutes and approved the minutes as a true record
1 Cllr abstained
- **General Purposes Committee meeting on Monday 10th February 2020**
Members reviewed the minutes of the previous Town Council meeting
Cllr D Case noted that at the last Full Council meeting it was proposed that a strategy about the remaining phone boxes would go on to the next GP agenda, but it was not discussed and asked for this to be put back on the General Purposes Committee or Full Council.
Proposed: Cllr N Bodinnar
Seconded: Cllr M Ballie

Resolved: 14 Cllrs approved the recommendations from the minutes and approved the minutes as a true record
1 Cllr abstained

- **Corporate Property Committee meeting on Tuesday 11th February 2020**

Members reviewed the minutes of the previous Town Council meeting

Proposed: Cllr L Williams

Seconded: Cllr R Lyon

Resolved: 14 Cllrs approved the recommendations from the minutes and approved the minutes as a true record
1 Cllr abstained

- **Finance Committee meeting on Monday 24th February 2020**

Members reviewed the minutes of the previous Town Council meeting

Cllr D Case stated that on page 2, item 72 should be changed from 'DALC' to 'best practise elsewhere.'

Cllr D Case also asked if the voting of item 73 was correct due to abstentions.

The Clerk stated that she would change the wording to 'two Cllrs abstained'

Proposed: Cllr G Evans

Seconded: Cllr C Campos

Resolved: 14 Cllrs approved the recommendations from the minutes and approved the minutes as a true record
1 Cllr abstained

- **Planning Committee meeting on Tuesday 25th February 2020 (to follow)**

Members reviewed the minutes of the previous Town Council meeting

Proposed: Cllr G Evans

Seconded: Cllr L Williams

Resolved: 14 Cllrs approved the recommendations from the minutes and approved the minutes as a true record
1 Cllr abstained

180. TO RECEIVE REPORTS FROM AND PUT QUESTIONS TO REPRESENTATIVES ON PUBLIC BODIES AND ASSOCIATIONS

Cllr C Campos was concerned that there had not been a report from the Police for the last few Council meetings and that this was not acceptable.

Cllr S Hibbert had spoken to SGT Croft and asked him to send in reports for the Council meeting and to come to a Full Council meeting every quarter.

181. ITEMS TO BE INCLUDED ON A FUTURE AGENDA

Youth Council – Cllr Williams

Event in the Ballroom for Emergency Planning on the 15th April – Cllr Case (this has subsequently been postponed until further notice)

Defibrillators – Cllr Case

DTC Website Plan – Cllr Campos

182. EXCLUSION OF PRESS AND PUBLIC

Proposed: Cllr G Webb

Seconded: Cllr D Case

Resolved: That in view of the confidential nature of business about to be transacted, it was in the public interest that the press and public be excluded and that they be instructed to withdraw.

All Cllrs were in favour

PART 2 – Confidential

183. TO CONSIDER THE PURCHASE OF THE CHAPEL OF REST AND THE RECOMMENDATIONS FROM THE CORPORATE PROPERTY AND FINANCE COMMITTEES

Cllrs discussed the recommendations from both the Corporate Property committee and the Finance committee and what the best options were for the Town Council

Proposed: Cllr R Lyon

Seconded: Cllr S Hibbert

Resolved: For the Town Council to do nothing, but to bring it back to a future Council meeting when more information has been collected.

All Cllrs were in favour

The meeting closed at 20:50

Appendix A

Jonathan Hawkins – County / District Report March

Devon County

On Thursday 20th Devon County Council had its Annual Budget meeting Devon County is now a £1 billion pound organisation and one of the largest business in Devon An increase of just under 4% was agreed This will increase the spend by £43 million pounds or 8.7% of our service budgets Priorities for the Council are looking after the most vulnerable in our County 10% increase for Adult Care and Health 8.5% for Children's Services 2.5% Health Environment and Prosperity 5% Devon Highways The later increase will be for Drainage Projects and surface Water (I have raised the on going issue of Swannaton Road, Waterpool Road and Jaw Bone in the hole of bringing schemes forward)

With other County Services this will put £50 million into front line services £7.5 million were also made from Savings

A further £26 million will bring Capital Projects forward

The recent storms are likely to cost Devon County between £200,000 and £300,000

At the Council it was also agreed to offer Young People leaving Care a Council Tax Break between the ages of 16 and 25 This will help in a small way, assist them making there own start in life I hope South Hams will adopt this as well

County also agreed to sign up to the Better Mental Health “Every Mind Matters “campaign

Local Issues

Highways

Swannaton Road

With all the rain recently this has again caused problems with residents with debris, mud etc Lisa Edmonds and I drove done the road recently and I know Lisa dies on a regular basis A scheme has been agreed with great cooperation from one of the local farmers, which I thank them for This will be to put new drains under the road to take surface water off before accessing the residential area The drains are checked regularly and with the extra funding hopefully this will happen sooner rather than later Jawbones It is hoped and I am lobbying Lisa to try to do a similar scheme on the green lane here and improve the drainage Coronation Park Following the recent accident, I have asked if County could put a Zebra Crossing in from the Embankment to the Park But this accident I believe as was the one in the summer caused by a drunken driver, nothing other than the driver taking responsibility for his safe driving would not prevent this Market In front of the entrance on Market street, Lisa is planning on putting an extra drain in here, perhaps you could help me by lobbying her

Meeting on site with Lisa Edmonds

Issues that were discussed and raised were Drains, traffic Orders, safety, resurfacing

Mayflower 400

Meet Officers from South Hams on site last month The new benches have been ordered and will be paid for by South Hams, they with have the South Hams logo on one side and Mayflower 400 on the other

Children’s Centre

Had a meeting with staff at the Centre next to the Academy in Townstal recently It was good to see how they provide help for our families and I offered them any support or help I can for the future

Food Bank

As you are aware I am a volunteer here, can I make an Appeal please for Donations of Food, money or in kind The number of Clients in the past few months has gone up considerably and we are pleased to say we have never refused anybody and can deliver in emergencies if required

Police Station

I had a call from Insp David Croft to tell me that they had agreed to build a new Office/ Police Station in College Way , next to the Ambulance and Fire Stations They will remain at

the St Johns Ambulance in Townstal until then He hopes that more services will be provided from here in the future as the site offers land for expansion

Bakers estates

A further meeting was held

Works to put the new roundabout are hoped soon ?

And it is hoped houses will start to come out of the ground in the next few months

Health and well being

Have attended a number of meetings over the past month A planning Application is likely in March At a recent PPG meeting this was discussed and there views are being deed into the final design

Can I thank Pierre Landell Mills for all his hard work as Chair of the PPG over many years on his recent resignation. He has worked tirelessly for all of us

Transport

With Cllr Vardy, David Gent Jessica Pinder and Nick Hindmarsh We have arranged meetings with Devon County, Stage coach and Bob the Bus Looking at how we can improve access to the Parishes and in particular Totnes and Torbay Hospitals A way forward now seems to becoming clearer and we hope a project can be brought forward soon and fund raising will start Also attended the Stagecoach Annual Consultation Event at Matford Exeter 18A can I ask the Town Council to join Kingswear and Brixham Councils in opposing the reduction of the 18 Service to hourly from September

Anthony MP

We have with Cllr Bastone, and Rowe raised with him Health and Well being Centre and number IT beds, MIU Public Transport to Torbay Hospital Bakers Estates Nursing Home provision BRNC Second Homes and Business Rates

River View

It appears that work is now taking place for the lower floor to reopen in April, a National Care Home Provider appears to have taken a lease To be renamed The Fleet ?

South Hams

Budget

The Council unanimously supported an increase of just under 3% Council Tax for the next financial year This will provide a new Climate Change Officer and Economy Officer A figure of £400,000 was supported for Climate Change community Projects

Well Being Strategy

Over the next few months South Hams will be consulting on this important piece of work Similar to the one adopted by County last year, this will concentrate on District issues and responsibility

Embankment

I have raised concerns over Cars, vans etc being parked on the Front opposite the DHNA Office The Embankment has been cleaned of weeds and grass etc recently

Fusion

Meet Peter King from Fusion last week to discuss Dartmouth Leisure Centre They are proposing an open weekend in the spring to try to get new members

Rough sleepers

SHDC and Teignbridge have been able to secure £150,000 to continue outreach work for rough sleepers

Yvonne Cotton

Asked her to call a meeting of the Dartmouth Sporting Clubs to discuss the use of the future 106 Funds and prioritise the moneys

Appendix B

REPORT FOR FEBRUARY 2020 FROM ROSEMARY ROWE.

Most of the meetings that we have held this month have been involved in finance. We held The Full Council Meeting on February 13th. To finalise the budget from April 1st 2020 /March 31st 2021.

We have set The C/Tax for the year ahead to the amount payable on a Band D property will be £1,990.82p. This includes the precepts for S.H.D.C. /D.C.C. & The Fire & Police Authorities .There is also the average amount for The P.C. `s which will vary in each parish. The S.H.D.C. part for a Band D Property = £ 170.42p which is an increase of £5.00 on the year. = 10p per week. Total amount increase across the board = £ 77.78p = 4.07 % on last year.

We have had a briefing on the new recycling service which is being introduced at the end of September. There will be a team set up to take this out to our parishes. So if anyone has an event which can be used to spread The Message of the new service please let us know. This is a complete overall of the service to make use of more recyclable to get a better recycling rate. There are all the details on the council's website.

We have had a workshop to consider Gypsy & Traveller sites. We do not have an official site in The South Hams to accommodate gypsies and travellers so cannot easily evict them from where they may set up home if we do not have an official site. There is a forum being held at Dartington on Thursday 27th February from 4 /6 p.m. for interested parties to attend. Climate change & Biodiversity .The council has set aside £400, 00 in the budget to facilitate an officer to assist in taking the plan forward. This person will be visiting town & Parish councils to assist them with Their Action plans .The council has set up a working group and will report back to full Council on May 21st.

There is a lot of detailed information on all these and more interesting items on The council's website. Please do take a look at it and use it.

These are some of the main items which we have focussed on in the past month.

Appendix C

Hilary Bastone - February Activity Sheet

Feb.3. Dartmouth Town Council meeting.

5. Surface Go update.

6. Executive:

Public Question Time.

Draft Executive Forward Plan.

Reports of Other Bodies:

Joint Development Management Committee and Overview & Scrutiny Panel and Overview & Scrutiny Panel.

Quarter 3 Revenue Budget Monitoring 2019/20.

Capital Programme Monitoring.

Revenue Budget Proposals for 2020/21.

Capital Budget Proposals for 2020/21.

Write Off Report.

Purchase of a Commercial Investment Property.

Housing Company.

Electric Charging Points Collaboration Agreement.

Future IT Platform Contract Award.

Audit:

Grant Thornton Audit Progress Report and Sector Update.

Outcome of Triennial Revaluation of the Pension Fund.

Update on Progress on the 2019-20 Internal Audit Plan.

Committee Workplan for the 2019/20 Financial Year.

10. Budget meeting with Leader, Chief Exec and Deputy Exec.

11. Meeting regarding Salcombe Charities.

12. Development Management meeting.

Finance update.

Weekly meeting with Leader, Chief Exec and Deputy Exec.

13. Meeting with Baker Estates.

Informal Council.

Council:

Revenue Budget Proposals for 2020/21.

Capital Budget Proposals for 2020/21.

Notice of Motion:

(a) By Cllrs Pearce and Bastone

'With immediate effect, this Council adopts the International Holocaust Remembrance Alliance (IHRA) Working Definition of Antisemitism that reads as follows:

‘Antisemitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.’

(b)By Cllrs Chown and Hawkins

‘That South Hams District Council:

(i) acknowledges the progress that this Council has made to reduce greenhouse gas emissions and promote renewable electricity;

(ii) recognises that councils can play a central role in creating sustainable communities, particularly through the provision of locally generated renewable electricity;

(iii) further recognises:

that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so;

that making these financial costs proportionate to the scale of a renewable electricity supplier’s operation would create significant opportunities for councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations; and

that revenues received by councils that became local renewable electricity providers could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities;

(iv) accordingly resolves to support the Local Electricity Bill, currently supported by a cross-party group of 115 MPs in the previous Parliament, and which, if made law, would make the setup and running costs of selling renewable electricity to local customers proportionate by establishing a Right to Local Supply; and

(v) further resolves to:

inform the local media of this decision, write to local MPs, asking them to support the Bill, and write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN) expressing its support.

(Additional Note: this motion also has the support of Sir Gary Streeter MP as below:

Dear Matt,

Thank you for your email and I set out my statement of support below:

“I am pleased to express my support for the Local Electricity Bill brought forward by Private Members’ Bill in the last Parliament, but which unfortunately did not complete its passage before the election.

I am encouraging the government to adopt this measure to enable local renewable energy generators to sell that energy into their local community and not simply to a utility company. I am sure that this kind of micro generation and distribution is an important part of the renewable landscape as we move towards our carbon zero targets.”

Best wishes,
Gary)

17. Meeting regarding Planning Enforcement in Totnes.
Meeting regarding the new Recycling Service.
Meeting regarding Sherford.
19. Catch up meeting with Anthony Mangnall MP.
Joint meeting of Leader and Deputy with West Devon.
CEx Longlisting.
Meeting with Premier Marinas.
20. Corporate Narrative Workshop.
26. Visit to Hemerdon Mine.
27. Overview & Scrutiny:
 - Public Forum.
 - Executive Forward Plan.
 - Leisure Contract - Fusion Annual Report 2019.
 - Development Management - Performance Update.
 - Operational Performance April - September 2019.
 - General Dispensations to Members.
 - Task and Finish Group Updates:
 - (a) Locality Service.
 - Annual O+S Work Programme.
 - Accommodation Strategy Member Working Group –
Progress Update.