

**MINUTES OF THE CORPORATE PROPERTY MEETING OF DARTMOUTH TOWN COUNCIL HELD ON
TUESDAY 22nd MAY 2018**

PRESENT: Cllrs: M Baillie; A Fyson; T de Galleani; D Gent; B Harriss; F Hawke;
F Pritchard-Tagg (Deputy Mayor); R Springett (Chair); S Thomson.

IN ATTENDANCE: Town Clerk: C Pritchard-Williams, Cllr Coles; Commander David Lingard (Museum); Spencer Wigley (Museum); Adam Bennis from BBH Architects (Museum); Charley Adams (Dartmouth Chronicle).

1. APOLOGIES FOR ABSENCE

Cllr Lyon (Mayor)

2. ELECTION OF VICE CHAIRMAN

Proposed: Cllr T de Galleani

Seconded: Cllr D Gent

Resolved: That Cllr A Fyson be elected Vice-Chairman of the Corporate Property Committee for the ensuing year.

All Cllrs were in favour

3. DECLARATIONS OF INTEREST

De Galleani declared an interest in item no 7, the Old Market.

Cllr Coles declared an interest in item no 16, flat 6a, The Butterwalk / Museum

4. CORRESPONDENCE

- **Museum Extension** – The Mayor invited Commander Lingard on behalf of Dartmouth Museum to talk about the proposal to build a modern display area at the back of the museum.

Commander Lingard spoke about this proposal and how it would have many uses for the museum, but in the first instance it would house the Mayflower 400 replica ship that was under construction.

Commander Lingard also asked about the lease on the building and whether this could be extended to 25 years to allow access to grants.

Adam Bennis the architect spoke about the logistics of designing this extension, and how SHDC and Historic England had been consulted and were both in support.

Cllr Fyson commented that this was strange that the proposal had not been presented at a Dartmouth Town Council Planning committee meeting seeing as DTC own the building.

Cllr Gent asked where they were with planning and Adam Bennis said that SHDC were happy if the proceeded with an outline application.

Cllr de Galleani said that she would like to see this be moved to full council and Cllr Gent suggested that the museum present this proposal at the June full council meeting. The Museum Group were invited to present to Full Council.

- **Disaster Plan for the Dartmouth Trust / United Charities** – The Chairman reminded Councillors that we had an agreement with the Dartmouth Trust / United Charities that in the event of a flooding disaster, to use the Guildhall as a stop gap whilst they arranged to rehouse their (affected) residents. The Chairman said that didn't see why we couldn't continue for this year. The Committee agreed and the Clerk was asked to discuss with the manager of the Dartmouth Trust on the way forward. The Clerk was also to move the discussion of forming a disaster plan for the Guildhall and Council buildings to the General Purposes Committee.
- **Police Grant Funding** – an email was circulated to Cllrs detailing that the Police and Crime Commissioner allocated a total of £80,000 that can be awarded to suitable grants for help with anti-social behavior, the grants can be between £250 - £2,500, not for a statutory duty, but for CCTV for example. The Clerk was asked to pass this information on to Councillors as well as to Youth Genesis, the Chamber of Trade and the Visitor Center.

5. EVENTS

No new events had been submitted to Council for approval, but a list of up and coming events in the Old Market and or the Guildhall are:

- Regatta: Wild West Fest on 7 & 8 July 2018
- Regatta: August – Sept 2018
- Food Festival: 19th – 21st October 2018

Cllr de Galleani said that following on from the Music Festival, something needs to be done about the clean up of the market after these events.

Either the organizers should ensure it is cleaned up or DTC should buy some kind of machine that can help clean them as sweeping doesn't seem to work.

Cllr Baillie asked if DTC could also write to the organizers to say what a good job they had done in putting the event on.

The Chairman said that he would write to the organizers of the music festival to both thank them for the fantastic event they put on but also to discuss the clean up going forward. because it was left in a poor state.

6. GUILDHALL – UPDATE

- **Website** – the Chairman reported that this was very nearly finished and would be soft launched hopefully within the next two weeks.
- **Storyboards** – still in progress
- **Update on improvements**
 - **Curtains** – all window curtains have now been finished except for the division curtain which is currently in production.
 - **Launch event** – The Clerk and Cllr Thomson to arrange a suitable date in July to invite the town to come and visit the Guildhall. All Cllrs were in favour.
- **Review of charging** – this has now been completed for the Council Chamber, the Clifton Room and the Ballroom.

- **Refurbishment budget update** – chairman reported that £58,000 was in the budget at the end of last financial year.
De Galleani, asked for some of the budget to be used on amplification in the Guildhall. The Chairman asked for this to be looked into.
Cllr Coles – on Torbay Council they had good microphones that all worked fine.
Proposal - De Galleani will investigate with Clerk
Proposed – Cllr de Galleani
Seconded – Cllr Harriss
All Cllrs were in favour.

7. MARKET

- **Designated smoking areas** – Cllr Harriss spoke about this issue and said that he had asked the food outlets in the market if they were happy with having smoking areas outside their shops and they had confirmed that they were.
Cllr to seek advice as to whether it is legal to allocate a smoking area that close to a building.
- **Repainting the parking spaces in the market square car park** – A discussion took place about repainting the lines to allow for disabled bays to comply with current legislation and possibly move them to the other side to make them easier to access.
Cllr Hawke declared an interest because he has a disabled badge.
Proposal: Cllr de Galleani
Seconded: Cllr Gent
Resolved: To ask the market working group to take this forward.
All Cllrs in favour.
- **Gazebos**
There was a discussion and the general consensus was that the Gazebos were popular with traders, shop keepers and the general public.
Cllr Harriss advised that the Federation of Market Traders were now moving towards Gazebos instead of stalls.
Proposal: Cllr Springett (Chairman)
Seconded – Cllr Baillie
Resolved: The Market Working Group was asked to investigate the costs and move forward with purchasing gazebos and eliminating stalls.
All Cllrs were in favour
- **Unit 5** – This unit requires some renovations before re-letting and this was agreed as maintenance. The Clerk was asked to contact previous interested parties but also to advertise unit 5 on Facebook.

8. COMMUNITY ORCHARD

- **Wall repair** - (see in committee for quotes)
- **Friends of the Community Orchard report** was circulated to all Cllrs (attached)

9. BUTTERWALK

- **Flat 6A** – The Chairman reported that up to £1500 could be claimed back from SHDC for damages, and this claim has been submitted.

10. BOATFLOAT

- **Wall spraying** – The Chairman reported that this had been done in May by the new Groundsman and the Boatfloat supervisor.
Cllr de Galleani asked if there was a reason as to why the walls were no longer white washed. Cllr Hawke replied that he remembered we did use to white wash all the walls, but the harbor authority said we couldn't do this anymore due to new regulations on environmental protection. No further action required.

11. LONGCROSS CEMETERY

- Fencing (see in Committee)

12. IVY LANE

- **Leak progress** – The Chairman reported that this is now finished. Cllr Gent said it took a very long time to get this fixed but it actually took them a very short time to fix it, and now he would be working with the Maintenance Manager to submit a claim to repair damage to the building and the water bills.

13. NEWCOMEN ENGINE

- **Appointment of honorary engineer** – The Chairman updated the meeting on the appointment of an honorary engineer. Mr Geoff Wallis of the Newcomen Society is very happy to take this on.

14. CCTV

The Chairman reported that he is going on a course about CCTV shortly.

15. EXCLUSION OF PRESS AND PUBLIC

Proposed: Cllr Gent

Seconded: Cllr De Galleani

Resolved: That in view of the confidential nature of business about to be transacted, it was in the public interest that the press and public be excluded and that they be instructed to withdraw.

16. FLAT 6A

Future Usage – A discussion took place with regards to using flat 6a. The Council could take the first two rooms for much needed storage and offer the balance to the museum, if rental can be agreed.

Cllr Coles declared an interest in this item.

Proposed – Cllr Thomson

Seconded – Cllr de Galleani

Resolved – That the Chairman and the Clerk would come up with a proposal to enable the Mayor to discuss this further with the Museum Trustees. All Cllrs were in favour.

17. FENCING QUOTES

The fencing quotes were circulated to all Cllrs

Proposed: Cllr Gent

Seconded: Cllr Pritchard-Tagg

Resolved: that the Council accept Quote no 3 for £9,700

All Cllrs were in favour

18. QUOTES FOR THE ORCHARD WALL REPAIRS

Proposed: Cllr Gent

Seconded: Cllr Pritchard-Tagg

Resolved: that the Council accept Quote no 3 for £4,488.27

All Cllrs were in favour

19. MOD / BRNC LAND AT THE BOTTOM OF COLLEGE WAY

The Chairman explained that the BRNC have proposed an area of land and a suggested rental.

Proposal: Cllr Springett (Chairman)

Seconded: Cllr Baillie

Resolved: That the Mayor and Clerk negotiate with BRNC, to include a rent holiday during the time taken to return the area to a usable condition.

ACTIONS

Clerk: To talk to DALC about implications of creating smoking areas outside the food outlets in the market.

Chairman: Write to the music festival organisers

Clerk: To invite Lingard to come to the June meeting.

Clerk: Talk to our Solicitor about extending the freehold lease.

Clerk: Move disaster plan onto the General Purposes committee.

Clerk: Pass the Police Grant information to all Cllrs, Youth Genesis, the Chamber of Trade and the Visitor Center.

Market Working Group: To move forward on repainting the market car park

Market Working Group: To investigate the costs and move forward with purchasing gazebos instead of stalls

Cllr Gent: Work with Whisky to claim back money for the water bills and damage to the building.

Mayor & Clerk: To negotiate with BRNC, to include a rent holiday during the time taken to return the area to a usable condition.

Clerk: Write to Mr Geoff Wallis inviting him to be the Hon Engineer for the Newcomen Engine.
(completed)



Friends of Dartmouth Community Orchard

Short Report to Dartmouth Town Council: *End February – Mid May 2018*

1. All the new cider apple trees we planted are taking well and the benefits of our winter pruning are showing in the current abundance of blossom. The Orchard is looking at its best with carpets of bluebells and ransoms.
2. The Orchard is already benefitting from Rob Harkness's appointment as Town Gardener, and we are looking forward to working closely with him to keep the site in top condition. He has already started on containing the invasive (and poisonous) Dropwort Water Hemlock in the Western Paddock. We will be thoroughly revising the site's Management Plan with him.
3. In early March, Eddie Church felled the dead ash just inside the boundary where Ridge Hill and Mount Boone meet. Later a small group of volunteers carried out some end of season tidying before the breeding season starts. We do very little during the summer months in order to minimise disturbance to the wildlife.
4. The Cub Scouts, lead by Barry Probyn and with the help of a Friend, held their meeting in the Orchard on 30th April to work on their Naturalist badges. Later in the year, they will be planting a commemorative tree to celebrate their Centenary.
5. The May Fun Day on 6th May was a great success, helped by glorious weather. During the course of the afternoon, approximately 60 adults visited with 25 children of various ages. Ian Blackwell of Dangerous Dads, Lizzy Mooney from the Greater Horseshoe Bat Project, and Suzy Bond with The Jolly Lolly trike added colour and variety to the treasure hunt and games that the Friends themselves had organised. The cake stall and cider tasting went down well and there was a relaxed family atmosphere throughout.

*Peter Shaw
Chairman, Friends of Dartmouth Community Orchard
10/05/2018*